

Lamoine Board of Selectmen



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Minutes – March 9, 2017

Deputy Town Clerk Stuart Marckoon called the meeting to order at 7:00 PM.

Present were: Selectmen Nathan Mason, S. Josephine Cooper, Gary McFarland, Robert Christie, Kathleen Rybarz; Administrative Assistant Stu Marckoon and Code Enforcement Officer/Facilities Maintenance Director Rick Gallegos.

Prior to the meeting Stu administered the oath of office to Nathan who also completed the form indicating that he had reviewed the Freedom of Access Act Frequently Asked Questions, as required by state law.

Board Officers - Chair – Nathan nominated Gary as chair. There was no 2nd. Kathleen nominated Jo as chair. Bob 2nd. Discussion followed regarding rotating chair and discussing that prior to town meeting. Bob thanked Gary for serving as chair for the past several years. He asked if a nominee can vote for themselves. Stu said they could. Kathleen also said she favored the idea of rotating the chairmanship. **Vote in favor was 3-2 (Mason, McFarland opposed).**

<u>Vice Chair</u> – Jo nominated Gary as vice chair. Nathan 2nd. **Vote in favor was 5-0.**

<u>Seating Order</u> – Slight adjustments were made to the seating arrangement so that board members could see and hear each other. There was a discussion about moving the air intake for the furnace to another area of the building as it generates a great deal of noise in the meeting room in its current location.

Agenda Review – No changes were proposed to the printed agenda and addendum.

Minutes – February 16, 2017 – Nathan moved to approve the minutes as written. Bob 2nd. **Vote in favor was 5-0.**

Expenditure Warrant 17 – The warrant was signed individually the previous week in the amount of \$ 443,407.24. There were no questions regarding the warrant.

Expenditure Warrant 18 – Stu reported the payment to Connectivity Point was on the warrant, though one part is still outstanding for the school wiring project. He said he did not plan to release the check until that part arrives. He said the project is nearly complete, though Time Warner has not yet provided the equipment to televise meetings on the CTV channel. Bob asked about school pay during the summer. Stu reported that issue had slightly delayed the audit and explained that the teacher's contract allows for teachers to spread out their pay over the 26-pay periods instead of taking it all by the end of the school year.

Cash & Budget Reports – There were no questions regarding the written report.

Checking Account Reconciliation – Selectmen signed the statement expressing satisfaction with the checking account's reconciliation which had been e-mailed prior to the meeting.

Foreclosed Property – Stu reported that he had written to the former owner of the one piece foreclosed upon for the 2014/15 tax lien. He said the owner has until March 23, 2017 to pay the back taxes, fees and interest, or other means of disposal will take place. He said the former owner's daughter in law had inquired about the property this afternoon and was advised to contact an attorney in regard to claims that others might have on the land. He said the former owner's daughter expressed interest in keeping the property within the family and was sent a copy of the same letter her mother got.

Small Claims Court – Stu reported the case scheduled for March 6, 2017 was continued on request of the defendant who had become ill that morning. The new date is April 3, 2017.

Policy Approvals – <u>Disbursement Policy</u> – Stu noted that he added the payment of the shellfish license fees to the City of Ellsworth into the section of allowed early disbursals. Bob moved to approve the policy, Nathan 2nd. **Vote in favor was 5-0.**

<u>Selectmen's Rules of Procedure</u> – Stu reported he inserted a couple of significant changes to reflect what the practice has become over time. One involved the meeting schedule and moved away from a rigid date of every other Thursday. The other was in regard to abstentions from voting. Nathan moved to approve the procedure, Gary2nd. **Vote in favor was 5-0.**

<u>Fee Schedule</u> – Stu reported the proposed fee schedule has not changed from last year. Kathleen moved to approve, Bob 2nd. **Vote in favor was 5-0.**

Mileage Rate – Stu reported the rate, which is a hybrid of the IRS and State of Mane rates, will remain at \$0.49 per mile. Bob moved to approve. Gary 2nd. **Vote in favor was 5-0**

Town Meeting Follow Up

- Gary reported that it was suggested that a town clambake be held at Marlboro Beach after acquisition, as a possible fund raiser for the Shellfishing enforcement payment. There was a lengthy discussion about the idea.
- Stu said it was suggested at the meeting that a committee be formed to design the specs for the electronic sign at the town hall. There was a lengthy discussion about what ought to go in a design for the sign.
- Stu reported that Ken Smith had called earlier in the day and wanted to run over a couple of items with the town attorney at his own expense. There was no objection from the Board
- Kathleen noted there was a fair amount of discussion over Internet access (or lack thereof).
- The board briefly discussed the low attendance.

Traffic Light – Stu reported MDOT repaired the traffic light at Routes 3 and 204. He said he monitored the light after repair and observed the wait time was much shorter on Route 204, but three vehicles ran the red light. Nathan said he would like to see an annual maintenance program. Stu said he would contact the city manager in Ellsworth to see what they have for a program, as he is the former commissioner of MDOT.

Town Office Closing Policy – Selectmen reviewed the draft of a policy regarding emergency closures of the town office. Stu said if there are any changes they'd like to propose to let him know and the goal is to approve the policy at the next meeting.

Goals List – The Board reviewed the goals list developed in 2016 and the status of the goals. Among the discussions:

- What to do with information regarding age friendly community ideas
- Meeting at the fire department on an annual basis to talk about issues, training or other issues
- A Community Garden
- Scheduling another meeting with board chairs/department heads
- Moving forward with the community center concept.

Solid Waste Report – Stu reported the annual solid waste report is drafted and a copy is in the Selectmen's packet for tonight. He requested that they look it over for glaring errors, and that he had provided a copy to the transfer station manager. He said he plans to submit it next week.

Returnables – Nathan moved to award the proceeds of the returnables for September 2017 to the Frenchman Bay Riders Snowmobile Club. Gary 2nd. **Vote in favor was 5-0.**

Consent Agreement – Stu recommended that the Board should sign the agreement with Kenneth and Pamela Hoogerhyde regarding the subdivision amendment at Marlboro Mist II. Gary so moved, Nathan 2nd. **Vote in favor was 5-0.**

Summer Intern – Stu reported the Maine Town and City Management Association is promoting a summer intern program, and wondered if there is interest. After some discussion, Stu said he would try to contact some colleges and develop a proposal for the summer of 2018.

Hodgkins Scholarship Committee – By process of elimination, Kathleen, Bob and Gary will make up the committee this year.

Other – Bob expressed his appreciation for Stu's efforts at organizing the town meeting.

Future Meeting Dates – The Board will hold regular meetings on March 23, April 13 & 27, May 11 and June 1. The Board will also hold a meeting dedicated to meeting with department heads and board chairs on May 18.

There being no further business, the meeting adjourned at 8:27 PM.

Respectfully submitted,

Stu Marckoon, Adm. Asst.